

# Checklist for Kessula visitors

When leaving Kessula...

## Dining building

- cleaning
- washing machine is turned off and rinsed, the drain plug and strainers have been washed and set to dry with good airflow
- Take food out of the fridge (at the end of the season turn off the power)
- lights off (including the exterior lights)
- All doors are locked

## Sauna, washing room, changing room, fireplace room

- cleaning and rinsing the sauna benches
- checking/cleaning the floor drains
- lights off (including the exterior lights)
- All doors are locked

## VIP-rooms

- cleaning
- unplug the radiator
- lights off
- all doors are locked and the VIP-key is put in the key cabinet inside the instructor's office.

## Dormitory

- cleaning
- close the windows
- lights off (including the exterior lights)
- All doors are locked

## Outdoor area

- put all the things where they belong
- garbage in garbage bins
- all exterior lights off
- storages and outdoor toilets locked, and the key is put to the key cabinet inside the instructor's office.

## Cleaning includes:

- Vacuuming
- mopping the floors
- putting items back to their designated places
- Airing and shaking of bedding
- Beating the dust out of carpets and mattresses
- sorting of waste and taking it to the outdoor bin
- cleaning and washing the toilets.

Cleaning supplies and detergents, trash bags, as well as toilet and hand paper can be found in the cleaning closets in the locker room, the dining hall and the dormitory

**CLEANING SHOULD BE DONE WELL ENOUGH FOR THE NEXT VISITOR TO HAVE A COMFORTABLE STAY AT KESSULA!**

**Cleaning costs will be invoiced afterwards if necessary!**