## **HOW TO REGISTER FOR COURSES!**

EXPLORE AND DISCOVER!

Choose a suitable course for yourself either from the printed study program or from the website at opistopalvelut.fi/seinajoki

REGISTER!

Go to the website opistopalvelut.fi/seinajoki Search for courses with a keyword or course code. Find more courses under "Courses."

ADD INTO THE SHOPPING CART! Add all the courses you want to register for into the shopping cart. Fill in your information and send the registration. Confirmation of your registration is send by email.

JOIN THE WAITLIST!

In case the course is fully booked, however, register for the waitlist. Information about available place of study will be sent to your phone number.

CANCEL IN TIME!

Remember that registration is binding. If you can't attend the course, you can cancel your registration free of charge at the latest eight days before the course starts.

PREPARE!

Familiarize yourself with the tools or materials if needed for the course. Prove your right to a possible course discount before the course starts at our customer service.

ATTEND THE COURSE!

Arrive at the course at the time indicated in the information. No separate invitation is sent about the start of the course, but any changes will be informed by text message.

PAY ON TIME! You will receive an invoice for the course. If you have employee benefits, use them before the course starts (contact customer service).

GIVE FEEDBACK! You will receive a link to the course feedback by email after the course is finished. By responding to the survey, you help us improve our operations.

## Registration for the academic year 2025 opens in week 33 by subject group as follows:

- Mon 11.8.2025 from 14:00:
  Crafts, dance, and online courses
- Tue 12.8.2025 from 14:00: Physical education
- Wed 13.8.2025 from 14:00:
  Visual arts and music
- Thu 14.8.2025 from 14:00: Information technology, languages, lectures and other subjects

Once registration for a specific subject group has opened, you can register for courses in that group at any time if there are places of study available.

## Registration for courses in week 33/2025:

Online at opistopalvelut.fi/seinajoki

- From 14:00 on the registration day for courses in that subject group
- Once the subject group has opened, throughout the academic year, around the clock

By phone by calling +358 6 416 2440

 From 14:00-15:30 each registration day for courses in the opened subject groups

In libraries: Seinäjoki, Ylistaro, Nurmo, and Peräseinäjoki

 From 14:00-15:30 each registration day for courses in that subject group, help is available from the library staff

## Registration for courses after week 33/2025:

Online at opistopalvelut.fi/seinajoki

- Throughout the academic year, around the clock At customer service during opening hours
  - By phone by calling +358 6 416 2440
  - At the Adult Education Centre (Kansalaisopisto) (Kalevankatu 33, Seinäjoki).

Use this QR-code to acces the registration opistopalvelut.fi/seinajoki

